



**McConnell Homeowners' Association, Inc.**  
**Application for Approval of Exterior Design Modification**

Date Received
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Name \_\_\_\_\_  
Property Address \_\_\_\_\_ Mailing Address \_\_\_\_\_  
Phone \_\_\_\_\_ (hm) \_\_\_\_\_ (wk) Email \_\_\_\_\_

*I request design approval and grant permission to the McConnell Homeowners Association representatives to enter the property to consider the request and to inspect during installation and upon completion.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Type of Modification:**

Addition \_\_\_\_\_ Porch \_\_\_\_\_ Exterior Painting \_\_\_\_\_  
Deck/Patio \_\_\_\_\_ Fence \_\_\_\_\_ Pool \_\_\_\_\_  
Landscape Modification \_\_\_\_\_ Other \_\_\_\_\_

**Brief Description** \_\_\_\_\_

**Attach details** of improvements/modifications including the following information, if applicable:

1. **Location** (include property boundaries, drives, walks, etc. & existing trees larger than 6" dia.)
2. **Size**
3. **Color** (Paint chips must be included, any derivation from "normal" painting be clearly specified).
4. **Material**
5. **Contractor** (Name and Phone #)
6. **Copy of property survey** (plat map) with proposed changes/additions shown
7. **Plans or drawings** (If structural, official plans must be provided)
8. **Landscape Details** (types of plants, quantities, additions or removal, etc.)

Estimated Starting Date\* \_\_\_\_\_ Completion Date\* \_\_\_\_\_ \* **Dates are required.**

The Architectural Review Committee reserves the right to request more information to clarify this request. Requests for multiple changes should be submitted separately. **Installation prior to proper approval will subject the owner to penalties and/or fines.**

<b>Please mail 3 copies of the complete application to:</b> <b>(Include paint samples if applicable)</b>	<b>McConnell Homeowners' Association</b> <b>P.O. Box 11906</b> <b>Charlotte, NC 28220</b>
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**\*\*PLEASE ALLOW 4 WEEKS FOR APPROVAL\*\***

<i>For Arch Review Board Use:</i>	
	DESIGN APPROVED?: YES _____ NO _____
Arch Chair : _____	Date _____
Remarks/ Special Comments _____	
_____	
_____	
<b>APPROVAL EXPIRES (30 days after approval, unless otherwise noted):</b> _____	